

**World Trade Center Delaware**  
**Minutes of Annual Meeting of the Board of Directors**  
**May 27, 2020 - 2:00 p.m.**  
**TELECONFERENCE**

In light of the COVID-19 pandemic and restriction from the Governor Carney that groups of people do not gather, the World Trade Center Delaware held its annual meeting of the Board of Directors on May 27, 2020 via teleconference for the health and safety of everyone. The meeting was called to order at 2:00 p.m. EDT by the President of WTC Delaware, Carla Stone.

**The following members of the Board, who constituted a quorum, were on the call:**

Kathryn Bradley (on behalf of Eric Casey), Damian DeStefano, Carmen Facciolo, George Kearns, Jacques Luben (by proxy), Brian McGlinchey, Theophilus R. Nix, Jr., Esq., Andrew Silverman, Charlie Tomlinson.

**Absent:**

Kurt Foreman, Michael Griffin, Elizabeth “Tizzy” Lockman, Anabel Panayotti, Dennis Rochford, Melanie George Smith, David Wilson.

**Staff:**

Carla Stone, Nesrin Cakiroglu

**Introductory Remarks**

President Stone opened the meeting at 2:00 p.m. by introducing WTC Delaware’s new board members to the group:

- Damian DeStefano, Director of the Division of Small Business, State of Delaware
- Carmen Facciolo, President, NAI Emory Hill Real Estate Services, Inc.
- Kurt Forman, President and CEO, Delaware Prosperity Partnership

**Meeting Minutes**

The meeting minutes for the WTC Delaware’s January 22 and March 27, 2020 (which did not have a quorum) Board meetings were presented by President Stone for review and approval. Upon a motion duly made and seconded, the meeting minutes of both board meetings were approved.

**Treasurer’s Report**

President Stone provided an overview regarding the status of WTC Delaware’s finances and expenditures. President Stone also advised and presented to the Board the WTC Delaware’s projected FY 2021 budget. The Board engaged in a discussion regarding the actual and projected budget. Upon a motion duly made and seconded, the financials and expenditures were approved.

### **Secretary's Report**

The board voted to seek termination of the relationship with WTC Delaware's affinity partner, Continuity Dynamics.

### **President's Report**

President Stone provided updates on the World Trade Center Delaware's operations and most recent workstreams. She stated that WTC Delaware is continuing to offer all of its international trade services other than in-person events. Instead of offering in-person events, WTC Delaware has gone virtual. Although some of its events were postponed until later in the year, WTC Delaware is organizing a series of webinars at no charge. WTC Delaware has developed a comprehensive and regularly updated COVID-19 Resources Page with links to information from state, federal, and international sources. She also reminded the Board that the WTCA is maintaining a global list of international suppliers of all types of products and services for COVID-19 response. The list is updated regularly and includes medical or emergency response products, equipment, and services. Many Delaware companies from all sectors have stepped volunteered to be placed on the WTCA and WTC Delaware lists for world-wide referrals.

WTC Delaware has received several requests from companies in a number of foreign countries for information concerning locating new manufacturing plants or distribution facilities in Delaware. We are working with the Delaware Prosperity Partnership to respond to these requests for information and are participating in meetings with the DPP and the companies that have requested assistance.

WTC DELAWARE GALA: WTC Delaware Board of Directors expressed its concern about holding its Gala on October 22, 2020 because of COVID-19 social distancing restrictions. We are exploring alternatives including seeking to postpone until a date when it is again safe to hold large gatherings.

### **Next Meeting Date**

The next meeting of the Board of Directors will be held on July 15, 2020, at a time and place to be announced.

### **Adjournment**

Closing remarks and thanks were presented by President Stone and Secretary Silverman. There being no further business before the Board, the meeting was adjourned at 3:30 p.m. ET.